



COUNTY OF LOS ANGELES
DEPARTMENT OF PARKS AND RECREATION

"Parks Make Life Better!"

John Wicker, Director

Norma E. Garcia, Chief Deputy Director

February 11, 2020

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**SCHABARUM REGIONAL PARK
DOG OFF LEASH
ESTABLISH AND APPROVE CAPITAL PROJECT,
APPROVE PROJECT SCOPE, AND APPROPRIATION ADJUSTMENT
CAPITAL PROJECT NO. 69910 FY 2019-20
(SUPERVISORIAL DISTRICT 4) (3 VOTES)**

SUBJECT

Approval of the recommended actions will find the proposed Schabarum Regional Park Dog Off Leash Project exempt from California Environmental Quality Act; establish and approve the capital project; approve the project scope, budget, and an appropriation adjustment; and authorize the Director of Parks and Recreation, or his designee, to deliver the proposed Project through a Board-approved Job Order Contract.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the proposed Schabarum Regional Park Dog Off Leash Project is categorically exempt from the California Environmental Quality Act for the reasons stated herein and the reasons reflected in the records of the project;
2. Establish and approve the Schabarum Regional Park Dog Off Leash Project, Capital Project No. 69910, with a total project budget of \$1,400,000;
3. Approve an appropriation adjustment to appropriate \$1,400,000 of the Fourth District Community Programs fund allocated in the Board of Supervisors' operating budget to the Capital Project No. 69910 to fully fund the Schabarum Regional Park Dog Off Leash Project;

4. Authorize the Director of Parks and Recreation, or his designee, to carry out the Schabarum Regional Park Dog Off Leash Project through a Board-approved Job Order Contract; and,

5. Authorize the Director of Parks and Recreation, or his designee, to proceed with project work orders; to accept the project and file notices upon final completion of the project; to release retention money withheld pursuant to the applicable provisions of the Public Contract Code; to grant extensions of time on the project, as applicable; and, assess liquidated damages as authorized under Government Code section 53069.85 and the contract specifications.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will find the proposed Schabarum Regional Park Dog Off Leash Area (Project) exempt from the California Environmental Quality Act (CEQA); establish and approve Capital Project No. 69910; and approve the project scope and an appropriation adjustment. The recommended actions will also authorize the Department of Parks and Recreation (Department) to implement the proposed Project through a Board-approved Job Order Contract (JOC).

The proposed Project is located at Peter F. Schabarum Regional Park, 17250 East Colima Road, Rowland Heights, CA 91748. Peter F. Schabarum Regional Park is a 575-acre facility with 75 acres of developed park-land. Facility amenities include biking and horseback riding trails, hiking and walking paths, three playground areas, picnic areas, youth camping, soccer and tennis areas, classrooms, offices, and ten restroom buildings.

Peter F. Schabarum Regional Park was transferred from the State of California to the County of Los Angeles under the condition that park improvements conform to the General Development Plan for Otterbein Park (General Plan). The proposed Project is in conference with the General Plan requirements.

Peter F. Schabarum Regional Park is ideal for developing a dog off leash area due to its size, availability of open lawn area, and convenient location at the crossroads of two major streets, Colima Road and Azusa Avenue. No such facility currently exists in proximity of Peter F. Schabarum Regional Park—the closest dog off leash area is over eight miles away. The amenity will provide a much-needed service for a rising demographic of dog owners wanting a secure space for dog socialization and play.

The Project scope consists of the development of a three-quarter acre Dog Off Leash Area that includes two fenced-in dog areas (one for large dogs and one for small dogs), along with additional amenities such as drinking fountains, shaded seating areas, landscaping, benches, and trash receptacles. Code-required ADA upgrades to the existing parking area will also be provided. The proposed Project will be delivered through a Board-approved JOC, Conservation Corps and County Purchase Orders.

Department staff will utilize the services of a Board-approved as-needed Landscape Architecture consultant to provide engineered drawings, specifications, cost estimating, and community outreach services to complete the Dog Off Leash Area and related ADA upgrades. The Department will then use a Board-approved JOC contractor to proceed with specified refurbishments, Conservation Corps for landscaping and related services, and County Purchase Orders for additional amenity purchases and installation.

Implementation of Strategic Plan Goals

Implementation of Strategic Plan Goals

The recommended actions support the Strategic Plan by investing in public infrastructure that will enhance recreational and cultural opportunities for County residents and visitors (Goal II.2.2) and improving the operational effectiveness of an existing County asset (Goal III.3.2).

Green Building/Sustainable Design

The proposed Project will support the Board's Green Building/Sustainable Design Program. All construction material will be specified to comply with the required standards consistent with the Board's Sustainable Design Program. Sustainable material will be used to reduce the need for repairs and maintenance while also maximizing the use of local resources.

Implementation of County Sustainability Plan Goals

The County's sustainable plan adopted by the Board in 2019, establishes the following goals to address the environmental impacts of climate change and the subsequent social challenges. The proposed Project will be designed to achieve the goals of creating buildings and infrastructure that support human health and resilience (Goal 2), accessible parks, beaches, recreation waters, public lands, and public spaces that create opportunities for respite, recreation, ecological discovery, and cultural activities (Goal 6), and sustainable production and consumption of resources (Goal 9). These goals will help the County achieve a balanced future with economy, environment, and equity.

FISCAL IMPACT/FINANCING

The total project cost estimate of \$1,400,000 includes construction, change order, Civic Art, design, consultant services, jurisdictional review, and County services. The Project Schedule and Budget Summary are included in Attachment I.

The recommended appropriation adjustment will increase \$1,400,000 for the Schabarum Regional Park Dog Off Leash Project (CP No. 69910), which will be offset with the Fourth District Community Programs fund allocated in the Board of Supervisors' operating budget. Upon approval of the appropriation adjustment, sufficient funds will be available to fully fund the Project in the Fiscal Year 2019-20 Capital Projects/Refurbishments Budget, Capital Project No. 69910.

Operating Budget Impact

The Department will work with the Chief Executive Office to confirm the appropriate level of funding and request one-time and ongoing funds as part of its future New Facilities Request.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

This Board Letter has been reviewed and approved by County Counsel as to form.

In accordance with the Board's Civic Art Policy, adopted on December 7, 2004 and last amended on August 11, 2015, the proposed Project budget includes one percent (1%) of eligible design and construction costs, in the amount of \$13,000, to be allocated to the Civic Art Fund.

The Projects will proceed in accordance with the Board's consolidated Local and Targeted Worker Hire (LTWHP) Policy, adopted on September 6, 2016, and last amended on June 11, 2019. The Project will include a best effort goal that at least 30 percent of California construction labor hours

worked to be performed by either Tier 1 or Tier 2 qualified local residents.

ENVIRONMENTAL DOCUMENTATION

The proposed Project is categorically exempt from the California Environmental Quality Act (CEQA). The Project, which consists of construction of approximately 0.75 acre of dog off leash area, ADA path of travel, grading, installation of fencing and signage, and other related improvements, is within certain classes of projects that have been determined to not have a significant effect on the environment, in that it meets the criteria set forth in Sections 15303, and 15304 of the State CEQA Guidelines and Classes 3 and 4 of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G, because the project involves construction of small, new facilities or structures and minor alterations to land.

Based on the Project records, the Project will comply with all applicable regulations and is not located in a sensitive environment. In addition, the Project has no unusual circumstances, damage to scenic highways, listing on hazardous waste site lists compiled pursuant to Government Code section 65962.5, or indication that it may cause substantial adverse changes in the significance of a historical resource that would make the exemption inapplicable.

Upon your Board's approval of the Project, the department will file a Notice of Exemption with the County Clerk in accordance with section 21152 of the Public Resource Code.

CONTRACTING PROCESS

The design of the improvements will be completed by a Parks and Recreation as-needed consultant selected by the Planning and Development Agency from the Department's approved list of as-needed consultants.

The construction documents including plans with specifications and cost estimate services are needed to better meet the community's needs and will be completed by the design Consultant for a not-to-exceed fee of \$125,000. The design Consultant's fee schedule, community Business Enterprise participation data, and three-year contracting history with the County are on file with the Department.

Construction of the improvements will be completed using a Board-approved JOC, CC, and County Purchase Orders. JOC is authorized for work including maintenance, replacement, and refurbishment of existing facilities and will deliver needed site work, ADA code compliance upgrades and park related amenities. CC is authorized for and will deliver landscaping, irrigation and related tasks. County Purchase Order is authorized for and will provide new overhead shade structures.

Approval of the recommended actions will authorize the Department to implement the Project using a Board-approved JOC, as the work involves repair, remodeling, and refurbishing of County facilities. The standard Board-directed clauses that provide for contract termination, negotiation, and hiring displaced County employees will be included in the JOC. The Board-approved JOCs' fee schedule, community Business Enterprise participation data, and three-year contracting history with the County are on file with the Department.

On September 20, 2016, the Board authorized the Department to execute non-exclusive, as-needed contracts with four Conservation Corps to perform landscaping, maintenance, and related services

for an initial five-year term plus three one-year extensions in an amount not to exceed \$2,000,000 annually with each Conservation Corps.

The acquisition of materials and installation services by County Purchase Orders for the proposed project falls within the statutory authority of the Purchasing Agent, the Internal Services Department. Upon the Board's approval, the material and installation services will be competitively solicited in accordance with County Purchasing Policies and Procedures.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

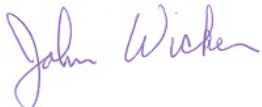
The recommended actions will have minimal impact on other County services or projects at these facilities. Temporary closures of facilities will be coordinated with the park to minimize disruption to the public.

CONCLUSION

Upon approval by the Board, please forward one adopted copy to the Chief Executive Office, Capital Projects Division, and one adopted copy to the Department of Parks and Recreation.

Should you have any questions please contact Diane Silva at (626) 588-5331 or dsilva@parks.lacounty.gov, Henry Ling at (626) 588-5363 or hling@parks.lacounty.gov, Dora Nuñez at (626) 588-5355 or dhnunez@parks.lacounty.gov, or Kimberly Rios at (626) 588-5368 or krrios@parks.lacounty.gov.

Respectfully submitted,



JOHN WICKER

Director

JW:NEG:HL:ds

Enclosures

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors
Arts Commission
Auditor Controller
Parks and Recreation

ATTACHMENT I

**PETER F. SCHABARUM REGIONAL PARK
DOG OFF-LEASH AREA
ESTABLISH AND APPROVE CAPITAL PROJECT,
APPROVE PROJECT SCOPE, AND APPROPRIATION ADJUSTMENT CAPITAL
PROJECT NO. 69910
(SUPERVISORIAL DISTRICT 4) (3 VOTES)**

I. PROJECT SCHEDULE SUMMARY

Project Activity	Scheduled Completion Date
Board Approval	February 2020
Plans and Specifications	August 2020
Jurisdictional Approvals	November 2020
Construction Award	January 2021
Substantial Completion	August 2021
Project Acceptance	September 2021

II. PROJECT BUDGET SUMMARY

Project Activity	Proposed Project Budget
Construction	
Construction – JOC	\$ 722,000
Construction – CC	\$ 240,000
Construction – PO	\$ 88,000
Change Orders	\$ 125,000
Youth Employment	\$ 0
Subtotal	\$ 1,175,000
Civic Art	\$ 13,000
Plans and Specifications	\$ 125,000
Consultant Services	\$ 0
Miscellaneous Expenditures	\$ 0
Jurisdictional Review/Plan Check/Permits	\$ 52,000
County Services	\$ 35,000
TOTAL	\$ 1,400,000

PINK

BA FORM 03/13

BOARD OF
SUPERVISORS
OFFICIAL COPY

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT**DEPARTMENT OF BOARD OF SUPERVISORS**DEPT'S.
NO. 061

February 11, 2020

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR**FY 2019-20****3 - VOTES****SOURCES**

BOARD OF SUPERVISORS
A01-BS-2000-10010
SERVICES AND SUPPLIES
DECREASE APPROPRIATION

1,400,000

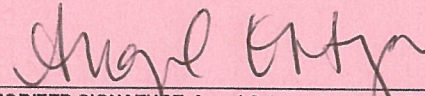
USES

PARKS AND RECREATION
SCHABARUM REGIONAL PARK DOG OFF LEASH
A01-CP-6014-65043-69910
CAPITAL ASSETS - B&I
INCREASE APPROPRIATION

1,400,000

SOURCES TOTAL: \$ 1,400,000**USES TOTAL: \$ 1,400,000****JUSTIFICATION**

Reflects a transfer of \$1,400,000 from the Board of Supervisors operating budget to fund the Schabarum Regional Park Dog Off Leash Project (CP No. 69910)



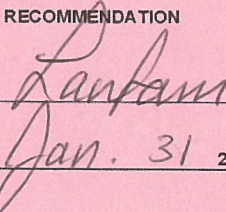
AUTHORIZED SIGNATURE Angel Ortega, Assistant Chief

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF
EXECUTIVE OFFICER FOR --☐ ACTION☒ RECOMMENDATION

AUDITOR-CONTROLLER

BY



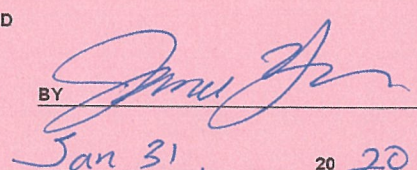
B.A. NO. 135

Jan. 31 20 20

☒ APPROVED AS REQUESTED☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY



Jan 31,

20 20